

This checklist helps to ensure that you have included all of the necessary documentation that is needed by the Australian High Commission to process your visa application.

How to use this checklist

1. Before you sign your visa application form, use this checklist to ensure that you have included all necessary documentation to support your claims.
2. When you are satisfied that you have correctly completed your visa application form and all of the necessary documentation is included, you should sign and date your visa application form.
3. Include this completed checklist when you lodge your visa application form and all necessary documentation.

Other important information

Please be aware that the decision on your visa application may be decided on the information and documentation that you include at the time of lodgement.

Delivery and courier charges

You are responsible for all of the costs of delivering information to the Australian High Commission by mail or courier, including any additional information that may be requested by the visa office. If you give additional information to the Australian Visa Application Centre, you may be charged a courier fee for delivery to the Australian High Commission.

Return of Passport and Documents for applicants residing outside Kenya

You must make arrangements with a courier company to ensure the safe return of your documents. If DHL is your courier company of choice you are required to avail an account number provided by DHL before we can dispatch the documents.

For more information

See the DIAC website www.immi.gov.au/visitors/transit/771/ for more information on this visa.

About the documentation that you include:

- You must include either original documents or certified copies of originals
- Documentation must be either in English or a certified translation must be included with the certified original
- For original documents that you would like returned, please include copies and place the originals in a separate envelope

Necessary Requirements – Transit applicants (other than seafarers)	Tick the documents you are submitting	Official use only
Completed and signed Form 876	<input type="checkbox"/>	<input type="checkbox"/>
Current passport for each person included in the application	<input type="checkbox"/>	<input type="checkbox"/>
One recent passport size photo for each person included in the application	<input type="checkbox"/>	<input type="checkbox"/>
If you are employed: Letter from your employer – <i>stating your position and length of employment.</i>	<input type="checkbox"/>	<input type="checkbox"/>
Evidence of confirmed airline bookings to continue your journey from Australia within 72 hours of arrival.	<input type="checkbox"/>	<input type="checkbox"/>
Evidence of visa or other entry documentation for your destination.	<input type="checkbox"/>	<input type="checkbox"/>
If not a Kenya national, evidence of your current immigration status in Kenya.	<input type="checkbox"/>	<input type="checkbox"/>
For any child under the age of 18 years who is traveling without either one or both of the parents, a statutory declaration or Form 1229 from the non-traveling parent/s or guardian must be provided.	<input type="checkbox"/>	<input type="checkbox"/>

Additional requirements if joining a ship as crew in Australia		
Documentary proof that you are employed on, or are to be employed on the ship that you are joining in Australia <i>for example seaman's book and letter from shipping agent/company</i>	<input type="checkbox"/>	<input type="checkbox"/>

Optional supporting documents that you may supply		
Details of accommodation bookings/travel plans at your destination and information on the purpose of your visit to the destination country.	<input type="checkbox"/>	<input type="checkbox"/>

I hereby acknowledge that:

☐ I have provided all necessary documentation as requested on this checklist.

or

☐ I have not provided all the information requested on this checklist and I am aware that a decision may be made based on the information I have provided.

I also acknowledge that I am responsible for any related mail, courier and document handling charges, including cost for providing any additional information that may be requested by the department.

Note: This must be signed by parent(s) or guardian if applicant is under 18.

Applicant name:

Signature:

Date:

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Visa Application Centre Use Only

Processing officer name: